Title: Allowable Mid-Year Employer Group Terminations

Policy #90-1

Contact:	Rules Specialist, PEB Division	**Effective:**	January 1, 2014
		Rescinded:	N/A
Associated RCW:	41.04.205	**Supersedes:**	N/A
Associated WAC:	182-08-015 182-08-245 (4)		
Assoc. fed law/reg:	N/A	**Owner:**	Policy & Rules Manager, PEB Division
Associated Procedures:			
Associated Forms & Communication	Interlocal Agreement between HCA and Employer Group	**Approved by:**	
		Position:	Deputy Division Director, PEB Division
		Date approved:	12-6-13.

Purpose: This policy clarifies when employer group participation may terminate mid-year.

> WAC 182-08-245 (4) The employer group must maintain participation in PEBB insurance coverage for at least one full year. An employer group may only end participation at the end of a plan year unless the authority approves a mid-year termination. To end participation, an employer group must provide written notice to the PEBB program at least sixty days before the requested termination date.

Policy:

1. The PEBB plan year ends December 31 each year.
2. The authority will consider, but not limit, requests for mid-year terminations if the request meets one of the following criteria and is received within the required timeframe:
    a. An employer group requests to end participation as of the end of their fiscal year.
    b. An employer group requests to end participation for a collective bargaining unit effective the date of the bargaining unit agreement.
3. Coverage prospectively terminates the first of the month following the agreement.