

## Exhibit C – Written Proposal

### Instructions for Written Proposal

Proposals must be on the template provided. Proposals shall be written in the provided text fields, Arial font size 11 or larger. Each Proposal will not exceed the number of pages listed in the questions described below, and any pages that exceed this limit will be deleted prior to the Health Care Authority (HCA) forwarding the applications to the evaluators.

Responses submitted not using Exhibit C – Written Proposal, or unauthorized modifications to the Proposal will not be evaluated and will be considered unresponsive.

*Optional: Applicant may use the checklist below to track their response progress.*

Question 1.

- a.
- b.
- c.

Question 2.

Question 3.

Question 4.

Question 5.

- a.
- b.
- c.
- d. ]

Return Exhibit C- Written Proposal as part of your submittal to Procurement Coordinator at:

[HCAProcurements@hca.wa.gov](mailto:HCAProcurements@hca.wa.gov)

1a. Explain your organization’s experience building connection to and collaboration with Washington lived/living experience communities pertaining to Substance use and Mental Health wellness and recovery. **(1 Page Max, 10 Points)**

1b. How did this lead to advancing the voice and choice of those who identify as having lived/living experience within the behavioral health system and those who have been historically underrepresented and under resourced? **(1 Page Max, 5 Points)**

1c. Give examples of education, support, and assistance your organization provides/ed lived/living experience community members to increase their knowledge, awareness, and connections. **(1 Page Max, 5 Points)**

2. Give examples of free educational programs, skills training, services and events that your organization has provided to the lived/living experience community surrounding mental health and substance use wellness and recovery that include the guiding principles of recovery and wellness and promote person-centered and strength-based language. **(1 Page Max, 10 Points)**

3. Give current and historical examples of how, when and with whom your organization has collaborated with to provide Washington State lived/living experience communities' trainings pertaining to mental health and substance use education, advocacy, recovery and wellness. **(1 Page Max, 5 Points)**

4. Please list those individuals or organizations interested in participation and partnership on this project, including potential partnerships and linkages with other community programs and public and private stakeholders. **(1 Page Max, 10 Points)**

5a. Narrative: Provide a narrative of how your organization would utilize these funds collaboratively with affiliated and non-affiliated organizations to bring awareness and education to communities around mental health and substance use wellness and recovery while elevating the voices and choices of communities who are historically under resourced and underrepresented. **(1 Page Max, 15 Points)**



5b. How would your organization add new trainings and events that would focus on destigmatization and the inclusion of youth and family voices within the scope of work? **(1 Page Max, 10 Points)**

5c. How do those with lived/living experience fit within your organizational structure?  
**(1 Page Max, 5 Points)**

5d. Provide a narrative of how the services provided by your organization will increase the connection of the recovery community, recovery capital, and knowledge about recovery and mental health resources. **(2 Page Max, 10 Points)**



End Of Document

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