


**Title: Verifying legal union’s residency status**

**PEBB Program Administrative Policy 33-1**

<b>Contact:</b>	Policy and Rules Coordinator, ERB Division	<b>Effective:</b>	January 1, 2020
		<b>Rescinded:</b>	
<b>Associated RCW:</b>	26.04.260	<b>Supersedes:</b>	N/A
<b>Associated PEB Board Policy Resolutions:</b>			
<b>Associated WAC:</b>	182-12-260		
<b>Assoc. fed law/reg:</b>		<b>Owner:</b>	Policy, Rules, & Compliance Manager, ERB Division
<b>Associated Procedures:</b>			
<b>Associated Forms &amp; Communication</b>		<b>Approved by:</b>	
		<b>Position:</b>	Director of the PEBB Program
		<b>Date approved:</b>	November 26, 2019

**Purpose:**

This policy clarifies which documents the Public Employees Benefits Board (PEBB) Program considers valid for establishing state residency for subscribers who are in a legal union as defined in RCW 26.04.260 that is substantially equivalent to marriage in Washington state.

**Policy:**

1. Effective July 1, 2014, the PEBB Program requires subscribers with a legal union from another state to provide documents to verify their state residency.
2. Based on RCW 26.04.260 the subscriber’s partner or spouse of a legal union from another state will only be eligible for PEBB benefits for one year after becoming a permanent resident of Washington state. The subscriber’s partner or spouse would lose their eligibility for PEBB benefits if a marriage does not occur before the end of that one year.
3. Table 33-1 shows a list of valid documents the PEBB Program will use to establish state residency.

<b>Document(s) needed to verify state residency</b>	
Provide one of these documents	A current voter's registration card
	A state driver's license
	A resident hunting and fishing license
	A state vehicle registration
	A current state income tax form
Provide any two of these documents	A current federal income tax return with the home address
	Bank accounts with the member's home address (black out the account number and financial information)
	Utility bill with the member's home address
<b>Notes</b>	
1. Copies of any of the documents referenced within this table are acceptable 2. Other documents may also be used to verify state residency	

Table 33-1