

Medicaid Administrative Claiming

Local Health Jurisdictions

Overview

Federal funds are available through the Health Care Authority's MAC program to provide partial reimbursement to LHJs for performing administrative activities that support the goals of the Medicaid State Plan.

Examples of some of these administrative activities include:

- Informing individuals about Medicaid and the benefits or services offered through Medicaid.
- Providing applications or assisting individuals in gathering documentation to complete an application for Medicaid eligibility determination.
- Referring individuals to Medicaid-covered medical, dental, vision, mental health, family planning, pharmacy and/or substance use treatment services

LHJ staff eligible to participate in Medicaid Administrative Claiming (MAC)

Examples of approved job positions include:

- ♦ Public Health Nurses
- ♦ Health Educators/Care Coordinators
- ♦ Dietitians/Nutritionists
- ♦ Physical/Occupational Therapists
- ♦ Program Assistants/Office Managers
- ♦ Family Support Workers

Participation process

- Participating LHJs use a web-based random moment time study/claiming system.
- The LHJ designates an RMTS Coordinator and Fiscal Coordinator to manage their MAC program.
- Participating LHJ staff receive email or SMS notifications asking them to describe a 1-minute interval of their workday.
- The typical time it takes to respond to a moment is 1-2 minutes.
- Participants have up to five business days to respond to their moment.

Claiming process

- Actual quarterly expenditures of the LHJ's claiming unit are reduced by any federal revenue that must be offset.
 - The adjusted expenditure amount is multiplied by the percentage of time spent on allowable MAC activity (from the RMTS).
 - This amount is multiplied again by the LHJ's Medicaid Eligibility Rate (MER).
 - The claiming system adds the LHJ's indirect cost rate to create a total computable amount.
 - The Federal Financial Participation (FFP) rate for the MAC program is 50% (75% for eligible Skilled Professional Medical Personnel activity).
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Below is an example claim:

Quarterly expenses	\$1,000,000=	\$1,000,000
RMTS Results	10% x \$1,000,000=	\$100,000
MER	30% x \$100,000=	\$30,000
Indirect Cost Rate	10% x \$30,000=	\$3,000
Total Computable	\$30,000 + \$3,000=	\$33,000
FFP	50% x \$33,000=	\$16,500
Quarterly Claim		\$16,500

Figure 1. Example claim showing quarterly expenses, RMTS results, MER, indirect cost, total computable, FFP, and quarterly claims.

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HCA's MAC LHJ website: <https://www.hca.wa.gov/billers-providers-partners/program-information-providers/local-health-jurisdictions>